

**Draft Report of the 5th Meeting of the
Special Task Force for the 50th Anniversary of the RCA
30th March 2022**

1. Introduction

The 4th Meeting of the Special Task Force (STF) was held virtually via Cisco WebEx on 17 November 2021 with the purpose to discuss and review the details of the issues pending from the 50th General Conference Meeting (GCM). During the meeting, the members of the working group took note of the update and progress made on the preparation of the 50th Anniversary activities. The meeting also gave permission for the RCARO to circulate the designs of the logo and slogan of the 50th Anniversary to RCA NRs for their review and prioritization, and agreed on the concept of utilizing the three publications already prepared by the IAEA and RCA PAC Chair (the History of RCA, the Report on Socio-Economic Impact Assessment and, and Success Stories) for the anniversary occasion. The proposal to establish the Committee of the RCA Awards was also approved with the members composed of THA, VIE, MAL, and the RCARO with the support from the PAC Chair and the IAEA. THA volunteered to take the lead in drafting Award criteria. The report of the 4th Meeting of the Special Task Force was presented as details in **Annex 1**.

After the 4th Meeting, the 5th Meeting of the STF for the 50th Anniversary of the RCA was held on 30th March 2022 via video conferencing. The Agenda of the Meeting is provided in **Annex 2**.

The Meeting had ten participants and observers comprising representatives from CPR, MAL, ROK, THA, VIE, RCARO, and IAEA. The meeting was chaired by the NR of THA, while VIE, RCARO, and THA were appointed as rapporteurs. The List of Participants is included as **Annex 3**.

The main purpose of the meeting was to update on the preparation of the Ministerial Conference as well as other activities planned for the 50th RCA Anniversary. The meeting also aimed to review the draft concept and criteria of the RCA Awards and to foster discussion on other relevant issues.

THA, in its capacity as the Chair of the STF, opened the meeting and gave welcome remarks to the participants.

2. Update on the Preparation of the Ministerial Conference

VIE presented the preparation of the RCA Ministerial Conference (RCA MC), including five key points as follows:

- a) Preliminary Plan for RCA Ministerial Conference
- b) Tentative Agenda of RCA Ministerial Conference
- c) Assignment of Roles & Responsibilities
- d) Cost Estimation
- e) Draft Ministerial Declaration

The draft agenda was revised to shorten by 2.5 hours due to the tight schedule. The table of assignment of roles and responsibilities, the cost estimation as well as the latest version of the Ministerial Declaration were presented for STF consideration and approval before submitting to the 44th RCA NRM. These documents are included as **Annex 4 and 5**.

CPR commented on the keynote speech and suggested that virtual participation or video recording of the Ministers should also be considered as an option considering the pandemic situation. In case the physical ceremony is possible, there's also a possibility that the Ministers will be accompanied by an interpreter to support them during the delivery of their speech. VIE suggested a hybrid meeting for flexible attendance of the participants.

Regarding the assignment of roles and responsibilities, the RCARO suggested the responsibility for the RCA Awards belongs to the Committee of the RCA Awards with the support from the IAEA.

For the cost estimation of the MC, the IAEA was requested to support logistic arrangements and provide the cost estimation for each item of activity. RCARO also suggested that the funding for inviting representatives of the RCA Awards to the MC should also be included in the cost estimation. However, considering the budget limitation, VIE proposed an alternative solution by having Awardees deliver their speech via the virtual mode of meeting.

In addition, the IAEA raised the idea of preparing for commemorative souvenirs to be distributed at the MC. VIE agreed to include the idea in the work plan. RCARO shared its plan to prepare the souvenirs to be distributed at the exhibition. The discussion on this matter and the issue on the publication of the Ministerial Declaration will be further discussed on the next occasion.

The Meeting noted the agenda of the MC, the assignment of roles and responsibilities as well as the cost estimation. Considering the comments by the STF, they will be accordingly revised and circulated, then reported at the 44th RCA NRM.

The Meeting agreed that the MC will be held as a hybrid event allowing both physical and virtual participation.

The Meeting agreed on the need to further discuss the publication of the Ministerial Declaration and the production of souvenirs to be distributed at the MC and the exhibition booth.

3. Update on the Preparation of the RCA Exhibition and Other Activities

RCARO presented an update on the preparation of the RCA Exhibition and Other Activities. The presentation is included as **Annex 6**.

The result of the prioritization of the candidate designs of the logo and slogan of the 50th Anniversary from the RCA NRs was reported (**Annex 7**). The selected design has already been uploaded to the RCARO website and it will be used in the 50th Anniversary activities including the publications, website, video, and exhibition.

For the exhibition, the progress of the preparation and the booth sketch was presented. The banners, brochures and sample products from RCA projects collected from GPs will be displayed. Commemorative souvenirs will be given to the visitors upon their visit to the exhibition.

The 50th Anniversary promotional videos, as well as the dedicated website for the 50th Anniversary of the RCA are currently being developed. It is expected that the website will be ready for pre-opening in April.

The Meeting took note of the workplan and progress made on the preparation of the RCA Exhibition and other activities, and expressed its appreciation for RCARO's support and thorough preparation on this matter.

4. Progress Update and Discussion on the Concept and Draft Criteria of the RCA Awards

Following the decision made at the 4th STF meeting, the Committee of the RCA Awards has been established to work on the concept and criteria of the RCA Awards. The Awards will be presented upon the celebration of the 50th Anniversary of the RCA as a way to express appreciation and to ensure that the contribution made by those devoted individuals, groups, or organizations is recognized.

The First meeting of the Committee of the RCA Awards was held virtually on 10 March 2022 with the purpose to review the draft concept and criteria of the RCA Awards developed by the RCARO consolidating the draft prepared by THA. The report of the meeting (**Annex 8**) together with the Guideline to Selecting the RCA Awardees (**Annex 9**) and the workplan were reported to the STF by the Chair of the Committee.

The Committee Chair responded to ROK's concern on the selection of the Awardees and ensured that the RCA Awards Committee is the appropriate body to conduct the selection review considering the time constraint, the number of nominations, and the composition of the members of the Committee that already included the Chair members of the Committee of the RCA Chair.

The Committee Chair also confirmed that one institution/individual can be nominated to several categories, as long as the qualifications are met and the total number of nominations per GP – five – is maintained.

In regards to the category of “RCA Project Awards”, the Meeting noted that the specification of “two cycles of participation in the RCA projects” does not mean two consecutive cycles. However, it is mandatory that qualified candidates have or had participated in the RCA projects in a specific field for at least three cycles.

The Meeting took note of the Guide to Selecting the RCA Awardees (**Annex 9**) and requested the 44th RCA NRM to approve the Guide for further process.

5. Any Other Business

The meeting agreed that the GPs should make efforts to convince Ministerial-level government officials to attend the MC.

6. The Way Forward

The STF noted the necessity to have the confirmed agenda for the MC and the need to convince Minister-level officials from GPs to attend the 50th Anniversary celebration in Vienna. Lastly, the STF agreed to convene again after the 44th RCA NRM.