

RCA Programme Advisory Committee (PAC)

Timeframe for Project Design

This Background Paper contains the proposal of the PAC on the further action to be taken for designing the RCA Projects for the TC cycle 2022/23.

Activity	Responsibility	Timeframe
Selection of the Project Concepts to be further developed	42 nd NRM	April 23 rd 2020
Provision of contact details of LCCs to the RCA Chair	NRs of the LCs	7 th May, 2020
Provision of details of the contact persons for each project each GP is planning to participate in, to RCA Chair	NRs of all GPs	14 th May 2020
Provision of support documents to LCCs along with details of contact persons	RCA Chair (assisted by PAC)	10 th May, 2020
Consultation with contact persons of the participating GPs by LCCs to obtain information needed for project design	LCC of each project	20 th May – 30 th June, 2020
Submission of Regional Programme Note (RPN) via PCMF IT platform	RCA Chair	31 st May 2020 (IAEA deadline)
Initial project design in consultation with contact persons of the GPs and with PAC if necessary. (through PAC Chair)	LCC	1 st July – 31 st August
Submission of draft project designs on the IAEA PCMF platform and PAC Chair	LCCs	14 th September 2020 (IAEA deadline)
Report on the status of Project Design to GCM	PAC Chair	18 th September
Project Design Meeting	RCA FP, PAC Chair	9 th -13 th November
Finalization of the project designs in consultation with PAC	LCCs	December 31 st

The Documents to be provided to the LCCs

1. Guidelines for the TC Project Design for 2022/23 Cycle
2. Regional Project Document
3. Brochure on Designing TC Projects using LFM
4. The relevant Project Concept Paper (can be downloaded from the RCARO web-site)
5. A sample Survey Form to obtain information from other GPs. (see Annex)

The LCCs may contact the interim Chair of the PAC at prinathd@yahoo.com for any clarifications.

Submitted for information and approval of the NRM, with amendments if necessary.

RCA Project Design for 2022/23 TC Cycle

Form for Obtaining Information from other Participating GPs

Note: This form may be modified by the LCCs to suit individual projects.

The Governing Party:

Contact Details of the person providing information:

1. Describe the specific need / gap to be addressed, through participating in this project. Provide statistics and data and references.
2. What is the national programme to which this project will contribute?
3. Who are the end-users and the beneficiaries and what is their roles and responsibilities in implementing the project? Would they be represented in the National Project Team?
4. What is the current status of human resources in this project area? State the level of training and the number trained.
 - 4a) What are the additional needs in human resources development.
 - 4b) Is the GP in a position to provide experts and trainers to support implementation of this project.
5. Describe the availability of infrastructure for implementing this project.
 - 5a) Would the GP need support of laboratory services from other participating GPs (eg for sample analysis)
 - 5b) Is the GP in a position to support other GPs by providing laboratory services. (a fee may be charged if necessary)
 - 5c) Is the GP in a position to host Training Courses with practical training, if the need arises.
6. What are the resources available for sustaining the project activities after the project is closed.
7. Is the regulatory infrastructure adequate to meet the safety requirements of this project? Indicate the relevant RASIMS (Radiation Safety Information Management System) status if possible.
8. What are the risks that would impede the successful implementation of this project.
9. Any other relevant information.