

**IAEA**

International Atomic Energy Agency

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International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

## FAX Cover Sheet

**Page 1 of 13 total pages****Date** 29-10-2012**Addressee(s):**

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**Reference: C7-RAS0063**

**Subject: Regional Meeting on Project Design of RCA Proposed Concepts for TCP 2014-15, 18-22 February 2013, Vienna**

Dear National RCA Representatives,

In connection with the preparation of the RCA projects for the TC Programme 2014-15 and in order to provide technical support for development of the RCA project design, the IAEA Secretariat is proposing to hold a Regional Meeting on Project Design of RCA Proposed Concepts on 18-22 February 2013 in Vienna. The main purposes are to:

- review and improve the draft project documents for the RCA proposed concepts to be submitted to the Agency for consideration under the TC programme 2014-2015, with all design elements incorporated;
- review and discuss the status, relevant activities (on-going and planned activities) and specific needs of the RCA Government Parties in the thematic areas stipulated in the RCA proposed concepts.

The meeting is suggested to be attended by a maximum of 65 participants from the RCA Government Parties, including:

- Designated Lead Country Coordinators of the seven RCA proposed and recommended project concepts
- National experts, who are potentially designated as the National Project Coordinators of these projects. Each RCA Government Party is kindly requested to identify and nominate a total of **three** experts to be involved in the development of three (out of the seven) project concepts, in which the country considers the highest priority and intends

to participate. Please specify clearly the project concept number, in which each expert will be involved.

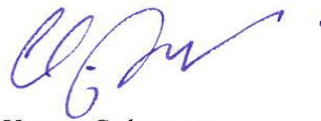
- Members of the Monitoring Committee for RCA Programme Development

Attached is the Information Sheet of the meeting for your information.

I am inviting your Government to submit nominations for this meeting at your earliest convenience, preferably before **30 November 2012**. Kindly indicate clearly in the nomination form, the candidates are being nominated under which capacity stated above.

Thank you for your cooperation.

Best regards,



Kesrat Sukasam  
RCA Focal Person  
Division for Asia and the Pacific

**In case of incomplete transmission, please call +43 1 2600 ext 24295  
Asia and the Pacific**

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Phone: (+43 1) 2600 • Fax: (+43 1) 26007 • E-mail: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) • Internet: <http://www.iaea.org>

# **International Atomic Energy Agency**

## **Regional Meeting on Project Design of RCA Proposed Concepts for TCP 2014-15**

### **INFORMATION SHEET**

- Project Number and Title:** RAS/0/063 – Providing Pre-Project Assistance
- Place:** Vienna International Centre, Vienna, Austria
- Dates:** 18-22 February 2013
- Deadline for Nominations:** **30 November 2012** (Please note that it will not be possible to consider the applications received after the deadline due to administrative reasons.)
- Language:** English
- Organizer:** The International Atomic Energy Agency (IAEA)
- Host Country Organizer:** Mr. Kesrat Sukasam  
Programme Management Officer  
Asia and the Pacific Division  
Technical Cooperation Department  
International Atomic Energy Agency  
Tel No: +43 1 2600 22396  
Email: [k.sukasam@iaea.org](mailto:k.sukasam@iaea.org)
- Purpose:** The overall objectives of the meeting are to:
- review and improve the draft project documents for the RCA proposed concepts to be submitted to the Agency for consideration under the TC programme 2014-2015, with all design elements incorporated;
  - review and discuss the status, relevant activities (on-going and planned activities) and specific needs of the RCA Government Parties in the thematic areas stipulated in the RCA proposed concepts.
- Expected Outputs:** Improved draft project documents of the seven RCA proposed and recommended project concepts for: a) consideration and approval by the 35<sup>th</sup> National Representative Meeting; and b) input into PCMF by the RCA through the Designated Team Members (DTMs) of the respective projects.

**Scope and Nature:**

The designated project Lead Country Coordinators (LCCs) together with national project coordinators/national experts will present to the meeting the status of the on-going efforts and the available infrastructure in their countries and in the region in relation to the subjects/aspects identified in the RCA proposed concepts. The LCCs will present and discuss the draft project documents and initial comments received from the Agency. The IAEA staff will provide technical advice on the way forward and identify future activities that can be implemented with regional dimension. The meeting participants with the assistance of the IAEA staff and members of the Monitoring Committee for RCA Programme Development will review and improve the draft project documents of the seven RCA proposed and recommended project concepts:

Concept No.	Title
RAS2012006	Strengthening the effectiveness and extent of medical physics education and training
RAS2012009	Capacity building in applications of advanced NDE technologies for enhancing industrial productivity
RAS2012010	Strengthening Nuclear Medicine procedures for radioisotope therapy (RIT) to improve clinical outcome of cancer patients in RCA Member States.
RAS2012011	Plant Mutation Breeding Of Bioenergy Crops For Optimizing Marginal Land Productivity
RAS2012012	Strengthening diagnostic radiology to improve cancer treatment decision-making process (CT)
RAS2012013	Strengthening Intensity Modulated Radiation Therapy (IMRT) Capability in the RCA Region
RAS2012014	Addressing Climate change Impacts on Food Security Using Food Irradiation Technology in the Asia and Pacific Region

The improved project documents, including all design elements, will be submitted for consideration and approval by the 35<sup>th</sup> National Representative Meeting in March 2013 for subsequent submission to the IAEA.

**Background Information:**

The RCA Government Parties through the RCA Chair submitted to the Agency 11 project concepts for TC cycle 2014-2015. The proposed

concepts are in the areas that have been identified as priorities for 2014-2015 and endorsed by the Regional Meeting of the National RCA Representatives (NRM) held in April 2012. They have been drafted by the appointed Lead Country Coordinators in consultation with the contact persons appointed by other participating Government Parties. The IAEA Secretariat provided the specific technical and managerial comments as reflected in the RCA RPM Feedback Note, which should be taken into consideration for processing the project designs. Out of the 11 concepts, 7 concepts were recommended for further development. According to the GOR, the LCCs are responsible for developing detailed design of the RCA projects in consultations with other relevant RCA stakeholders.

For all projects which are recommended for further development into projects, the clarifications regarding the specific roles and availability of capabilities in the RCA Government Parties are required and need to be further elaborated. In this regard, it is essential that the required physical infrastructure and human and financial resources be clearly defined in order to further assess the soundness of the concepts, and their viability to develop into projects with high potential of addressing issues and achieving objectives in the expected time frame and with adequate available resources. It is also essential for RCA to identify the potential project counterpart institutions as well as the National Project Coordinators (NPCs), who will be interacting closely with the Lead Country Coordinators and the Designated Team Members to prepare project documents. This is an essential step in order to ensure that the developed projects address the concerns of all the participating Member States and that the project work plans and regional activities present collective efforts for effective implementation and regional cooperation.

In addition, the RCA established the Monitoring Committee to review the RCA procedures for programme development. Its first meeting was organized at the VIC in August 2012. The report and recommendations were presented to the RCA General Conference Meeting (GCM) in September 2012. The GCM agreed to address the most urgent recommendations for development of the new RCA programme for TC 2014-2015 and the continuing involvement of the Monitoring Committee in the design stage for finalization of the programme. The involvement the Monitoring Committee is a vital mechanism for improvement of the RCA project design. The Committee members are thus invited to participate in the meeting.

**Participation:** The meeting is open to a maximum of 65 participants from the RCA Government Parties.

**Participants' Qualifications:** The participants will include:

- Lead Country Coordinators, who are designated by the RCA to lead the project design and implementation of the seven RCA proposed and recommended project concepts
- National experts, who are potentially designated as the National Project Coordinators for these projects. Each RCA Government Party is requested to identify and nominate a total of 3 experts to be involved in the development of three (out of the seven) project concepts, which the country considers the highest priority and intends to participate. Please specify clearly the project concept number, which each expert will be involved.
- Members of the Monitoring Committee for RCA Programme Development

### **Nomination Procedure:**

Nominations should be submitted on the standard IAEA Nomination Form for Meeting/Workshop and National Consultant (available on the IAEA web-site: <http://www.iaea.org/>). Completed forms should be endorsed by relevant national authorities and returned to the Agency through official channels, i.e. the office of the National RCA Representative.

The applications should contain sufficient information to establish the nominees have the required qualifications. The nominated candidate may not be selected if sufficient information is not provided.

Applications must be received by the International Atomic Energy Agency, P. O. Box 100, A-1400 Vienna Austria, not later than **30 November 2012**. Nominations received after this date or which have not been routed through established official channels, cannot be considered.

Advanced nominations through facsimile (+43-1-2600-7), or e-mail (Official@iaea.org) are welcomed. The facsimile / e-mail should contain the following basic information about the candidate: name, date of birth, academic qualifications, and current position including the exact nature of the duties carried out, proficiency in English and full contact address including telephone/email/facsimile numbers.

### **Security in the Field:**

It is recommended that the meeting participants complete the courses *Basic Security in the Field: Safety, Health and Welfare (BSITF)* and *Advanced Security in the Field (ASITF)*, prior to traveling to locations where UN security phases are in effect. The aim of these courses is to educate participants on how best to avoid or minimize potential dangers and threats, and to show what individuals can do if they find themselves in insecure situations.

The courses are available on the following UN websites that can be accessed using Microsoft Internet Explorer:

- BSITF: <http://dss.un.org/BSITF/>
- ASITF: <http://dss.un.org/ASITF/>

If you have difficulty using the websites, a CD-ROM can be obtained from your IAEA National Liaison Officer or from IAEA.

Once the candidate has completed the courses and passed the accompanying exams, certificates will be generated automatically and must be printed for submission to the IAEA (either as an e-mail attachment or by fax). Copies of the certificate should be kept by the candidate for his / her records, as they are valid for a period of three years.

### **Administrative and Financial Arrangements:**

Nominating Governments will be informed in due course of the names of the candidates who have been selected and will, at that time, be given full details on the procedures to be followed with regard to administrative and financial matters.

Selected participants from countries eligible to receive technical assistance will be provided with a round trip economy class air ticket from their home countries to the meeting venue and a stipend sufficient to cover the cost of their accommodation, food, and minor incidentals. Shipment of accumulated meeting materials to the participants' home countries is not the responsibility of the IAEA.

The organizers of the meeting do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.



Department of Technical Cooperation

<http://tc.iaea.org>

**You are in :** TC Home » Participation » In meetings/ workshops

## Participation in meetings/workshops or as a national consultant

The Agency organizes meetings and workshops under its Technical Cooperation programme, and also arranges for missions of individuals from recipient Member States (national consultants) to Agency headquarters or other locations.

The purpose of meetings/workshops typically is to work out a set of recommendations and advice on or analyses of particular aspects of individual projects or of specific programmatic areas. The purpose of a national consultant assignment typically is to gain familiarity with Agency practices and procedures or to hold consultations on one (or more) specific project(s).

Participation in meetings/workshops and in national consultant assignments is upon invitation only.



[TC Feedback](#) | [TC Glossary](#)

### Project information

☐ / ☐ / ☐ ☒

**Download the  
Nomination Form for  
Meeting/  
Workshop/ National  
Consultant**

[\[PDF\]](#) [\[Word\]](#)

**Guide for Vanbreda  
International  
Insurance Scheme**

[\[English\]](#) [\[French\]](#)  
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[Disclaimer](#)





Note: This form is only to be used for Technical Cooperation Meetings/Workshops and National Consultant missions.

☐ Female      ☐ Male

Date of birth:

Family name (as in passport):

Place of birth:

First name:

Nationality:

Complete mailing address (office):

Passport No.:

Inst. Name:

\*\*\*\*\*  
Date of issue:

Street:

Valid until:

P.O. Box:

Post Code:

Telephone (office):

Town/City:

Telephone (home):

Region/District:

**Fax:**

Country:

e-mail:

**Airport/town nearest to residence:**

WEB page:

Emergency Phone:

**Main academic/technical qualification:**

### Language Ability

The nominating authority confirms that the nominee is proficient in the language in which the event is held. ☐ yes

### Current employment

Name and place of employer/organization:

.....  
Title of position:

\*\*\*\*\*  
Type of work:

**Description of work (Past work done by the nominee which is relevant to the Meeting/Workshop/National Consultancy)**

**Health (mandatory for health insurance purposes)** Is the nominee in general good health: ☐ yes ☐ no  
The nominee is only covered under the health insurance policy if he/she does not have a medical condition which excludes him/her from travelling and performing this assignment:

A medical certificate is required for any nominee over 60 years of age, stating that he/she is in good health and able to undertake the mission

Is the nominee covered under a radiation surveillance programme? ☐ yes ☐ no

## Involvement in IAEA-supported activities (Please mark any previous activities)

☐ Expert Mission ☐ Training Course ☐ Workshop/Meeting ☐ Fellowship/Scientific Visit ☐ Research Contract

## STATEMENT

**The nominating authority gives the following assurances:**

- All information supplied in this form is complete and correct;
- It is noted that the sponsoring organization(s), host country(ies) and host institution(s) do not accept liability for the payment of any costs or compensation arising from damage to or loss of personal property, or from illness, injury, disability or death of the nominee while he/she is travelling to and from or attending the Meeting/Workshop/National Consultancy and it, the nominating authority, undertakes the responsibility for such coverage;
- The position of the nominee will be retained for him/her and he/she will continue to receive during the Meeting/Workshop/National Consultancy a salary and related emoluments to enable him/her to meet his/her financial commitments in his/her home country;
- The selected nominee will conduct himself/herself in a manner compatible with his/her status as a participant in an IAEA event and will refrain from engaging in any political and commercial activities;
- No facts are known to the nominating authority regarding the reliability and character of the nominee which would obstruct giving him/her access to nuclear installations or institutions where ionizing radiation is used;

Date \_\_\_\_\_

Name and title (printed) and signature of nominating authority official

P-2 TCPH M/W E/REV.4 (JUNE 05)

Wagramer Strasse 5, P.O. Box 100, A-1400 Vienna (Austria)

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## National RCA Representatives

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THAILAND	Dr. Chaivat TOSKULKAO	+662 561 4069
VIETNAM	Dr. Voung Huu TAN	+84 4 3942 2756

### Permanent Missions of RCA Member States

COUNTRY	FAX NUMBER
AUSTRALIA	504 1178
CHINA	370 6626
INDIA	505 92 19
INDONESIA	479 05 57
KOREA, REP. OF	478-1013
MALAYSIA	505 7942
MONGOLIA	535 280 720
NEW ZEALAND	505 3020
PAKISTAN	367 1831 / 368 7376
PHILIPPINES	533240124
SINGAPORE	208 8377
SRI LANKA	503 7993
THAILAND	478 2907
VIETNAM	368 0754
<b>Permanent Missions Outside Vienna</b>	
BANGLADESH	+41 22 738 4616
MYANMAR	+49 30 20 61 57 20