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International Atomic Energy Agency

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International Atomic Energy Agency

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Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

FAX Cover Sheet

Page 1 of 10 total pages**Date** 09-09-2011

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Addressee(s):

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Reference: C1-RAS7021

Subject: IAEA/RCA Meeting on Quality Management System Documentation and Utilization of Regional/Global Marine Databases, 21-25 November 2011, IAEA Environment Laboratories, Monaco

Dear National RCA Representatives and NPCs of Non-RCA Member States,

In accordance with the agreed plan of activities of the RCA project – Marine benchmark study on the possible impact of the Fukushima radioactive releases in the Asia-Pacific Region (RAS/7/021), I am inviting your Government to submit a nomination for the above-mentioned event, details of which and requirements for participation are given in the attached Information Sheet.

Please inform us **not later than 1 October 2011** of a suitable candidate for this event with the duly completed and endorsed nomination form.

Thank you for your cooperation.

Best regards,

Kesrat Sukasam
RCA Focal Person
Division for Asia and the Pacific

In case of incomplete transmission, please call +43 1 2600 ext 24295

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International Atomic Energy Agency

IAEA/RCA Meeting on Quality Management System Documentation and Utilization of Regional/Global Marine Databases

INFORMATION SHEET

**Project Number
and Title:**

RAS/7/021 – Marine benchmark study on the possible impact of the Fukushima radioactive releases in the Asia-Pacific Region (RCA)

Place:

IAEA Environment Laboratories, Monaco

Dates:

21 – 25 November 2011

**Deadline for
Nominations:**

1 October 2011

(Please note that it will not be possible to consider the applications received after the deadline due to administrative reasons.)

Language:

English

Organizers:

The International Atomic Energy Agency (IAEA) in cooperation with the Government of Monaco, through IAEA Department of Nuclear Sciences and Applications; Environment Laboratories in Monaco

**Host Country
Organizer:**

Mr Hartmut NIES
International Atomic Energy Agency
Environment Laboratories, Monaco
Radiometrics Laboratory
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98000 MONACO
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Purpose:

The purpose of the meeting is to:

- gain consensus amongst the RCA and participating Member States for the implementation of the *Quality Management System (QMS) Guidelines for Monitoring the Impacts of Nuclear Activities in the Marine Environment* developed under RAS/7/016.
- establish a protocol for submission and access of radiological data held with the regional (ASPAMARD) and global (MARiS) marine databases.
- define and/or update outstanding issues remaining from the Project Planning Meeting held in Australia during 29 August to 2 September 2011, including:

- Dates, track, content and MS participation in the INT/7/018 oceanographic training cruise in 2012 or 2013.
- Nature and details of proficiency testing.
- Member States hosting of oceanographic expeditions in 2013 & 2014.
- Member States participation in future QMS Regional Training Courses (RTCs)
- Confirmation of Member States hosting of all planned RTCs.

Expected Outputs:

- Consensus amongst the participating member states for the implementation of the *Quality Management System (QMS) Guidelines for Monitoring the Impacts of Nuclear Activities in the Marine Environment*.
- A protocol for submission and access (ie. output) of radiological data held within the regional (ASPAMARD) and global (MARiS) marine databases.
- A decision on the management of the ASPAMARD database.
- A Meeting Report with follow up action clearly defined

Scope and Nature:

The Quality Management System (QMS) Guidelines for Monitoring the Impacts of Nuclear Activities in the Marine Environment previously prepared for RAS/7/016 will be distributed to the participants before the Meeting. Participants should study this before the Meeting as they will be expected to provide input when the document is systematically reviewed at the Meeting in order to gain consensus for its implementation.

The meeting proceedings/report will include presentations, work plans, record of discussions and exchange of information and knowledge. A briefing on an overview of the Fukushima accident will be presented to provide a common understanding for all participating countries.

Background Information:

In view of the TEPCO's Fukushima Daiichi nuclear power station accident of March 2011, the Member States of the Regional Co-operative Agreement for Research, Development and Training Related to Nuclear Science and Technology (RCA) requested a new RCA project in support of a marine benchmark study on the possible impact of the Fukushima radioactive releases in the Asia-Pacific Region. The proposed project aims to enable RCA Member States to evaluate the extent and the possible impact of the releases of radioactivity from the TEPCO's Fukushima Daiichi nuclear power station accident into the marine environment and to make scientific assessments of the data.

The project is built on the achievements of TC project RAS/7/016 (Establishing a Benchmark for Assessing the Radiological Impact of

Nuclear Power Activities on the Marine Environment in the Asia-Pacific region (RCA)), which is due to complete by the end of 2011. Data collected under RAS/7/016 will provide pre-Fukushima baseline data, against which data collected under the proposed new project can be measured. The proposed project will also support a coordinated approach to gathering field data and the assessment of radiological impact on the marine environment.

Some non-Member States of the IAEA in the region have also expressed concerns about the extent and potential impact of the TEPCO's Fukushima Daiichi nuclear power station accident. The IAEA Board of Governors approved the possible participation of concerned non-Member States of the IAEA in the region.

Participation:

One participant from each participating country will be invited and national nomination should be submitted accordingly. In principle, the participant should be the National Project Coordinators of the RCA Project (RAS/7/021) or a senior Member of the National Project Team responsible for implementation of Quality Management Systems (QMS) and/or database management nominated by the National Project Coordinator.

Participants' Qualifications:

The participants should be the National Project Coordinators for the RCA Project (RAS/7/021) or a senior Member of the National Project Team responsible for implementation of Quality Management Systems (QMS) and/or database management.

Procedure:

Nominations should be submitted on the standard IAEA Nomination Form for Meeting/Workshop and National Consultant (available on the IAEA web-site: <http://www.iaea.org/>). Completed forms should be endorsed by relevant national authorities and returned to the Agency through official channels, i.e. the office of the National RCA Representative.

The applications should contain sufficient information to establish the nominees have the required qualifications. The nominated candidate may not be selected if sufficient information is not provided.

Applications must be received by the International Atomic Energy Agency, P. O. Box 100, A-1400 Vienna Austria, not later than **1 October 2011**. Nominations received after this date or which have not been routed through established official channels, cannot be considered.

Advanced nominations through facsimile (+43-1-2600-7), or e-mail (Official@iaea.org) are welcomed. The facsimile / e-mail should contain the following basic information about the candidate: name, date of birth, academic qualifications, and current position including the exact nature of the duties carried out, proficiency in English and full contact address including telephone/email/facsimile numbers.

Security in the Field:

It is recommended that the meeting participants complete the courses *Basic Security in the Field: Safety, Health and Welfare (BSITF)* and *Advanced Security in the Field (ASITF)*, prior to traveling to locations where UN security phases are in effect. The aim of these courses is to educate participants on how best to avoid or minimize potential dangers and threats, and to show what individuals can do if they find themselves in insecure situations.

The courses are available on the following UN websites that can be accessed using Microsoft Internet Explorer:

- BSITF: <http://dss.un.org/BSITF/>
- ASITF: <http://dss.un.org/ASITF/>

If you have difficulty using the websites, a CD-ROM can be obtained from your IAEA National Liaison Officer or from IAEA.

Once the candidate has completed the courses and passed the accompanying exams, certificates will be generated automatically and must be printed for submission to the IAEA (either as an e-mail attachment or by fax). Copies of the certificate should be kept by the candidate for his / her records, as they are valid for a period of three years.

Administrative and Financial Arrangements:

Nominating Governments will be informed in due course of the names of the candidates who have been selected and will, at that time, be given full details on the procedures to be followed with regard to administrative and financial matters.

Selected participants from countries eligible to receive technical assistance will be provided with a round trip economy class air ticket from their home countries to Monaco and a stipend sufficient to cover the cost of their accommodation, food, and minor incidentals. Shipment of accumulated meeting materials to the participants' home countries is not the responsibility of the IAEA.

The organizers of the meeting do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in nominating participants, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.



You are in : TC Home » Participation » In meetings/ workshops

Participation in meetings/workshops or as a national consultant

The Agency organizes meetings and workshops under its Technical Cooperation programme, and also arranges for missions of individuals from recipient Member States (national consultants) to Agency headquarters or other locations.

The purpose of meetings/workshops typically is to work out a set of recommendations and advice on or analyses of particular aspects of individual projects or of specific programmatic areas. The purpose of a national consultant assignment typically is to gain familiarity with Agency practices and procedures or to hold consultations on one (or more) specific project(s).

Participation in meetings/workshops and in national consultant assignments is upon invitation only.



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Project information

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**Download the
Nomination Form for
Meeting/
Workshop/ National
Consultant**

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**Guide for Vanbreda
International
Insurance Scheme**

[\[English\]](#) [\[French\]](#)
[\[Spanish\]](#)

**IAEA**

International Atomic Energy Agency

NOMINATION FOR MEETING/WORKSHOP and NATIONAL CONSULTANT

Note: This form is only to be used for Technical Cooperation Meetings/Workshops and National Consultant missions.

The Government (nominating authority) of _____ (country)
nominates the person indicated below for the following event (please specify title, place, dates, project number):

<input type="checkbox"/> Female <input type="checkbox"/> Male		Date of birth:
Family name (as in passport):		Place of birth:
		Nationality:
First name:		Passport No.:
Complete mailing address (office):		Date of issue:
Inst. Name:		Place of issue:
		Valid until:
Street:		Telephone (office):
P.O. Box:	Post Code:	Telephone (home):
Town/City:		Fax:
Region/District:		e-mail:
Country:		WEB page:
Airport/town nearest to residence:		Emergency Phone:

Main academic/technical qualification:**Language Ability**The nominating authority confirms that the nominee is proficient in the language in which the event is held. ☐ yes**Current employment**

Name and place of employer/organization:

Title of position:

Type of work:

Description of work (Past work done by the nominee which is relevant to the Meeting/Workshop/National Consultancy)

Health (mandatory for health insurance purposes) Is the nominee in general good health: ☐ yes ☐ no
The nominee is only covered under the health insurance policy if he/she does not have a medical condition which excludes him/her from travelling and performing this assignment:

A medical certificate is required for any nominee over 60 years of age, stating that he/she is in good health and able to undertake the mission

Is the nominee covered under a radiation surveillance programme? ☐ yes ☐ no**Involvement in IAEA-supported activities** (Please mark any previous activities)☐ Expert Mission ☐ Training Course ☐ Workshop/Meeting ☐ Fellowship/Scientific Visit ☐ Research Contract**STATEMENT**

The nominating authority gives the following assurances:

- All information supplied in this form is complete and correct;
- It is noted that the sponsoring organization(s), host country(ies) and host institution(s) do not accept liability for the payment of any costs or compensation arising from damage to or loss of personal property, or from illness, injury, disability or death of the nominee while he/she is travelling to and from or attending the Meeting/Workshop/National Consultancy and it, the nominating authority, undertakes the responsibility for such coverage;
- The position of the nominee will be retained for him/her and he/she will continue to receive during the Meeting/Workshop/National Consultancy a salary and related emoluments to enable him/her to meet his/her financial commitments in his/her home country;
- The selected nominee will conduct himself/herself in a manner compatible with his/her status as a participant in an IAEA event and will refrain from engaging in any political and commercial activities;
- No facts are known to the nominating authority regarding the reliability and character of the nominee which would obstruct giving him/her access to nuclear installations or institutions where ionizing radiation is used;

Date

Name and title (printed) and signature of nominating authority official

P-2 TCHP/MW/REV.4 (JUNE 05)

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National RCA Representatives

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RCA Regional Office	Dr. M-K Lee	+82 42 864 1626

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Permanent Missions of RCA Member States

COUNTRY	FAX NUMBER
AUSTRALIA	504 1178
CHINA	370 6626
INDIA	505 92 19
INDONESIA	479 05 57
JAPAN	263 6749
KOREA, REP. OF	478-1013
MALAYSIA	505 79 42
MONGOLIA	535 280 720
NEW ZEALAND	505 3020
PAKISTAN	367 1831 / 368 7376
PHILIPPINES	533240124
SRI LANKA	5037993
THAILAND	4782907
VIETNAM	3680754
Permanent Missions Outside Vienna	
BANGLADESH	+41 22 738 4616
MYANMAR	+49 30 20 61 57 20
SINGAPORE	+41 22 796 8078