



## TERMS OF REFERENCE FOR

### Working Group on RCA MTS Coordination

Updated September 2019

The Working Group on RCA MTS Coordination (WG MTSC) is a group of experts from the RCA Region to coordinate activities to achieve effective implementation of the RCA Medium Term Strategy 2018-2023 (MTS).

#### I. BACKGROUND

The WG MTSC was formed by the 45<sup>th</sup> RCA General Conference Meeting (GCM), and was endorsed by NRs to operate until the completion of the Mid-term Review in 2020. At the 48<sup>th</sup> GCM, the NRs further endorsed the continuation of the WG MTSC until the completion of the Final Review in 2023.

The 45<sup>th</sup> GCM also formed two other working groups to assist with implementation of the MTS. The Working Group on Human Resource Development (WG HRD) was convened to review the human resource development strategies and in alignment with the MTS. The Working Group on Financial Gap Analysis and Resource Mobilization (WG FGA&RM) was convened to analyze the past/current financial situation of the RCA Programme and recommend what steps should be taken to ensure the financial stability of the RCA Programme in the period of 2018-2023.

According to their original Terms of Reference, the WG HRD and the WG FGA&RM were scheduled to complete their work by the 46<sup>th</sup> GCM and be disbanded thereafter.

However, in recognition of the need for on-going work, the 46<sup>th</sup> GCM decided that the WG HRD and WG FGA&RM should continue their efforts but be merged into the WG MTSC for efficiency.

This Terms of Reference pertains to the updated WG MTSC and includes functions of the former WG HRD and WG FGA&RM.

The role of the WG MTSC will be reviewed by the NRs following the outcome of the Mid-term Review.

## **II. FUNCTIONS**

The WG MTSC will focus its work activities to achieve effective implementation of the MTS for the Mid-term and Final Review. This Working Group does not exercise oversight but provides recommendations to the NRs to assist with the implementation of the RCA MTS.

The functions of the Working Group are:

- to provide recommendations on milestones of the MTS to the NRs based on the Performance Indicators of the MTS, in consultation and coordination with the RCA Programme Advisory Committee (RCA PAC);
- to identify and develop approaches for expanding partnerships;
- to explore and identify strategic directions for increasing and managing extra-budgetary contributions in support for the RCA Programme;
- to explore ways to mobilize national/regional resources such as high quality of technical and logistical support of the Government Parties in implementing RCA projects;
- to advise and recommend on sustainable human capacity building in the RCA Region, including nuclear knowledge management in forms of education and training, and accord particular attention to the special needs of:
  - the new RCA GPs;
  - the Least Developed Countries (LDCs); and
  - the Small Island Developing States (SIDSs)
- to assist the NRs in implementing the MTS by preparing Annual Work Plans to be presented to the NRMs and/or GCMs as required including recommendations for the formation of additional Working Groups when needed;
- to develop Annual Progress Reports based on the activities undertaken in previous years to be presented to the NRMs and/or GCMs as required;
- when requested by the NRs, to provide additional assistance in other matters with regard to the implementation of MTS;
- to make recommendations to the NRs on the update of the RCA Guidelines and Operating Rules (GOR), when necessary;
- to coordinate with other RCA-related stakeholders to ensure the effectiveness of the Annual Work Plans and advice provided to the NRs with respect to the implementation of MTS;
- to assist the RCA PAC with its function of undertaking the MTS Mid-term Review and Final Review; and
- make recommendations and provide advice to the NRs on the formulation of the Medium Term Strategy 2024-2029.

## **III. MEMBERSHIP**

The Government Parties were invited by the RCA Chair to express their interest of involvement in the WG MTSC at the 45<sup>th</sup> RCA GCM. The Government Parties to be represented in the original WG MTSC was decided by NRs at the 45<sup>th</sup> RCA GCM. Pursuant to the decision of the 46<sup>th</sup> GCM, selected members of the former WGs on HRD and FGA&RM joined the WG MTSC.

Working Group members shall be nominated by the RCA Government Parties, and limited to one Working Group member per Government Party, unless additional members are invited to address specific issues or skill requirements and endorsed by the NRs.

Working Group members may be represented by alternates from the same Government Party but it is preferable for each member of the Working Group to be available for its duration.

The total membership of the Working Group should be 6 to 8 members (not including ex-officio or observers) and having regard to the necessary skills and experience needed to effectively implement its Terms of Reference.

Collectively, the expertise and experience within the WG MTSC shall include:

- demonstrable experience in the planning, managing and coordinating of projects, preferably related to nuclear science and technology;
- full knowledge and understanding of the strategy and operation of the RCA Programme including the MTS and RCA GOR;
- familiarity with the RCA project management;
- sound understanding of national/regional frameworks and programmes related to nuclear science and technology;
- knowledge of HRD in the region including the Regional Program Framework (RPF) for Asia and the Pacific 2018-2028 and Country Program Framework;
- demonstrable capability in human resource development; and
- demonstrable experience in the financial management area, preferably in fundraising, resource mobilization or partnership building.

#### **IV. MEETINGS AND REPORTS**

The Working Group may have meetings as necessary to prepare Annual Work Plans and Annual Progress Reports for submission to RCA NRMs and/or GCMs in 2018-2023 as required.