

## RCA 2024-2029 Medium Term Strategy Drafting Working Group – Work Plan

- - Action completed
- - Action in progress, on schedule
- - Action behind schedule

Phase	#	Activity	Actions Taken at Meeting	Lead	Deadline	Status
Framework	1	Agree ToR and submit to NRs for endorsement	<ul style="list-style-type: none"> <li>Final ToR prepared for submission to NRM and endorsement by NRs.</li> </ul>	Alexander	2 <sup>nd</sup> Meet (Feb 2021)	<span style="background-color: green;"></span>
	2	Agree MTS Framework and submit to NRs for endorsement	<ul style="list-style-type: none"> <li>Section-by-section brainstorming analysis conducted of existing MTS structure to identify potential gaps and required updates.</li> </ul>	Alexander	2 <sup>nd</sup> Meet (Feb 2021)	<span style="background-color: green;"></span>
	3	NR review and endorsement of ToR and MTS Framework	<ul style="list-style-type: none"> <li>Framework to be provided to NRM for review and comment</li> </ul>	NRs	43 <sup>rd</sup> NRM (April 2021)	<span style="background-color: green;"></span>
First Draft	4	Finalise the MTS Structure & Identify responsible officers for each section	<ul style="list-style-type: none"> <li>MTS Structure agreed</li> <li>Responsible officers identified for drafting each section</li> <li>Work plan updated</li> </ul>	Tumnoi	3 <sup>rd</sup> Meet (Sep 2021)	<span style="background-color: green;"></span>
	5	Present update to NRs		Tumnoi	50 <sup>th</sup> GCM (Sept 2021)	<span style="background-color: yellow;"></span>
	6	Meeting to review NR comments on the MTS Structure		Tumnoi	Oct 2021	<span style="background-color: yellow;"></span>
	7	WG provides the Drafting to Chair		All	Nov 2021	<span style="background-color: yellow;"></span>

Phase	#	Activity	Actions Taken at Meeting	Lead	Deadline	Status
	8	Chair prepares and circulates a compiled version of the Drafting		Tumnoi	Dec 2021	
	9	WG reviews and provide comments to Chair		All	Jan 2021	
	10	Meeting to review and finalise MTS First Draft and submit to NRs for comment		Tumnoi	Feb 2022	
	11	NR review and comments on MTS First Draft		NRs	44 <sup>th</sup> NRM (March/April 2022)	
Second Draft	12	Meeting to review NR comments on MTS First Draft		Tumnoi	May 2022	
	13	Chair prepares and circulate updated internal draft		Tumnoi	June 2022	
	14	WG reviews and provide comments to Chair		All	July 2022	
	15	Meeting to review and finalise MTS Second Draft and submit to NRs for comment		Tumnoi	Aug 2022	
	16	NR review and comments on MTS Second Draft		NRs	51 <sup>st</sup> GCM (Sept 2022)	
Final Draft	17	Meeting to review NR comments on MTS Second Draft		Tumnoi	Oct 2022	
	18	Chair prepares and circulate updated internal draft		Tumnoi	Nov 2022	
	19	WG reviews and provide comments to Chair		All	Dec 2022	

Phase	#	Activity	Actions Taken at Meeting	Lead	Deadline	Status
	20	Meeting to complete MTS Final Draft and submit to NRs for endorsement		Tumnoi	Feb 2023	
	21	NR review and endorse MTS Final Draft		NRs	45 <sup>th</sup> NRM (April 2023)	