

**Draft Report of the 6th Meeting of the
Special Task Force for the 50th Anniversary of the RCA
9 August 2022**

1. Introduction

The 5th Meeting of the Special Task Force (STF) was held virtually via Cisco WebEx on 30 March 2022 with the purpose to update the progress made on the preparation of the 50th Anniversary activities, including the Ministerial Level Meeting, RCA Exhibition and other activities, and Guide to Selecting the RCA Awardees. The report was presented to the 44th Meeting of National RCA Representatives for their review and consideration. The report of the 5th Meeting of the Special Task Force was presented as details in **Annex 1**.

As a follow-up, the 6th Meeting of the STF for the 50th Anniversary of the RCA was held on 9 August 2022 via video conferencing. The Agenda of the Meeting is provided in **Annex 2**.

The Meeting had 10 participants and observers comprising representatives from CPR, MAL, ROK, THA, VIE, RCARO, IAEA and RCA PAC. The meeting was chaired by the NR of VIE, while VIE, RCARO, and THA were appointed as rapporteurs. The List of Participants is included as **Annex 3**.

The main purpose of the meeting was to update and review the preparation for the Ministerial Level Meeting, RCA Exhibition, the selection progress of the RCA Awards as well as other activities planned for the 50th RCA Anniversary.

VIE, in its capacity as the Chair of the STF, opened the meeting and gave welcome remarks to the participants.

2. Review the Preparation for the Ministerial Level Meeting

VIE presented the preparation for the RCA Ministerial Level Meeting, including five key points as follows:

- a) Preliminary Plan and Provisional Agenda for RCA Ministerial Level Meeting
- b) Draft Ministerial Declaration
- c) Reception
- d) Cost Estimation
- e) Assignment of Roles & Responsibilities

The RCA PAC Chair raised the questions about the Keynote speech, including who will take

responsibility for informing the Minister to deliver the keynote speech, and guidelines on how to prepare it inclusively. The representative from IAEA, Ms. Jane also implied that it is important for each GP to persuade their Minister to give the keynote speech in the Ministerial Level Meeting. In response to these questions, VIE suggested that the keynote speech needs to be specific, and the content should focus on the salient achievements, challenges, and proposals of cooperative activities of the country under the RCA framework. CPR recommended to extend the time for submitting the keynote speeches from GPs to RCARO. The RCARO will endeavor to collect all the keynote speeches before the end of August, and closely communicate with those GPs who require extended time period for preparations.

In terms of the Ministerial Joint Declaration, Ms. Jane stated that it is necessary to decide who would deliver the declaration and in what manner the declaration would be delivered in the Ministerial Level Meeting. RCARO pointed out that during the last 44th Meeting of the National RCA Representatives, the Meeting already endorsed and recommended each GP to start internal process for national approval. Additionally, THA commented that the procedures of submission and consideration of the declaration may take time in some countries, therefore, the IAEA could consider extending the due time for the GPs to submit the declaration to the Agency.

Regarding the plans for the reception, the meeting took note of the provisional venue and possible options for food offerings. The Meeting noted that it is important to know the exact number of participants that the restaurant can accommodate as soon as possible, in order to decide on the number of participants per GP. Also, mode of reception is requested to be decided upon the available fund sources in consultation with the IAEA. In terms of the funds, ROK confirmed that the extra-budgetary fund provided by the Government of ROK could be used for the reception, with the specified details of the expected expenditures provided in advance.

In terms of souvenirs for the VIPs for the RCA Ministerial Meeting, RCARO was requested to take the role of producing them. RCARO noted that it would not be feasible for RCARO to take the lead role in terms of producing and shipping them to Vienna in such a limited timeline. However, as planned, RCARO is currently producing souvenirs for the visitors to the exhibition booth.

The RCARO strongly stated that all the important events will take place next month, therefore, it is necessary to make a timeline for all the decisions that need finalizing.

The Preparation for the RCA Ministerial Level Meeting, the draft RCA Ministerial Joint Declaration revised by AUL & VIE, the Update Work Plan for RCA Ministerial Level Meeting and the Reception for RCA Ministerial Meeting are included as **Annex 4, 5, 6, 7**, respectively.

The Meeting took note of the progress made for the Ministerial Level Meeting and the remaining preparatory activities for the event. The Meeting also took note of the roles and responsibilities assigned for each GP, IAEA and RCARO and emphasized the importance of the taking the tasks in a timely and complete manner for the success of the event.

The Meeting noted the plan for the reception for which the final decision will be made in the next STF Meeting to be held at the end of August, or at the beginning of September 2022.

3. Update on the Preparation of the RCA Exhibition and Other Activities

RCARO presented the update on the preparation of the RCA Exhibition and Other Activities for the 50-year RCA Anniversary. The presentation is included as **Annex 8**.

RCARO confirmed the exhibition space (hallway of A building) and presented the preliminary design sketch of the booth. The Meeting took note that the opening ceremony will be held from 13:00~13:30 on 26th September, prior to the Ministerial Level Meeting. CPR inquired if the opening ceremony can be included in the agenda of the Ministerial Level Meeting formally, in order to draw more attention by the delegates. The Meeting agreed to the idea raised by CPR.

RCARO also presented the anniversary video, brochure and posters produced for promotional purposes.

The Meeting took note of the progress made on the preparation for the RCA Exhibition and other activities, including the production of the anniversary video. The Meeting expressed its appreciation for RCARO's support and thorough preparation on this matter.

The Meeting agreed to include the opening ceremony of the RCA Exhibition in the programme of the Ministerial Level Meeting.

4. Update on the selection progress of the RCA Awards

THA presented the Nominations of the RCA Awards, which is included as **Annex 9**.

In the presentation, the timeline and process of the RCA Awards, as well as the selected nominees for each award are clearly presented.

CPR has missed the email from THA in submitting the nomination forms due to the technical problem with the Internet. Therefore, the Committee agreed to include CPR in this regard as they have provided with a proof of submission history that indicate the submission date within

the deadline.

ROK suggested that the IAEA Director General should be invited to give the RCA Awards to all awardees in the Ministerial Level Meeting.

The Meeting agreed with the List of Potential Candidates for RCA Awards and highly appreciated the work of the Committee in preparing for the RCA Awards.

5. Any Other Business

The meeting agreed that the GPs should make efforts to convince Ministers to attend the Ministerial Level Meeting in Vienna this September.

The RCA Focal Person could not attend the meeting due to unavoidable reasons, therefore, there are no updates on the publications.

6. The Way Forward

The STF noted the necessity of all the works and preparations that need finalizing as soon as possible and agreed that the next STF Meeting will take place at the end of August or at the beginning of September to finalize all the decisions for the events in September 2022.