



Preparation for the RCA Ministerial Level Meeting

Dr. Tran Chi Thanh
National RCA Representative of Viet Nam

Outline



- Preliminary Plan for RCA Ministerial Level Meeting
- Updated Provisional Agenda
- Script for the Meeting
- Reception
- Assignment of Roles & Responsibilities



Preliminary Plan for RCA Ministerial Level Meeting



Event

RCA Ministerial Level Meeting

Date: 26 Sep 2022

Venue: CR4, IAEA Headquarters,
Vienna, Austria

Mode: *Hybrid meeting*



Objective

- To celebrate the 50th Anniversary of the RCA establishment
- To be a forum for GPs to share key points of cooperation activities under the RCA
- To adopt the RCA Ministerial Joint Declaration

Provisional Agenda of RCA Ministerial Level Meeting



TIME	ACTIVITY
13.00 - 13:30	<p>Opening of the RCA Exhibition</p> <p><i>(Hallway of A Building and in front of M Building)</i></p> <p>MC of the exhibition: RCARO</p> <ul style="list-style-type: none">• Welcome remarks by HE Dr Huynh Thanh Dat, Minister of Ministry of Science and Technology <i>(to be confirmed)</i>• (Opening) remarks by HE Dr Rafael Mariano Grossi, DG of the IAEA <i>(to be confirmed)</i>• Introduction about the RCA Exhibition by Director of RCARO, Mr Pill Hwan Park
13:30 -14:00	<p>Registration</p>

Provisional Agenda of RCA Ministerial Level Meeting



TIME	ACTIVITY
14:00 -14:20	<p>Opening of the 50th RCA Anniversary Ceremony and RCA Ministerial Level Meeting</p> <ul style="list-style-type: none">• Welcome remarks by the RCA Chair• Opening remarks by HE Dr Huynh Thanh Dat, Minister of Ministry of Science and Technology (<i>to be confirmed</i>)• Remarks by HE Dr Rafael Mariano Grossi, DG of the IAEA (<i>to be confirmed</i>)• Commemorative photo
14:20 -14:40	<p>Overview of the RCA (<i>Chaired by Viet Nam, presented by Director of TCAP and the RCA FP</i>)</p> <ul style="list-style-type: none">• Successful delivery of the RCA programme over the last 50 years• A short video “the RCA – 50 Years of Formation and Development”

Provisional Agenda of RCA Ministerial Level Meeting



TIME	ACTIVITY
14:40 -16:00	<p>Country Keynote Speech (<i>chaired by Viet Nam, Australia and Thailand</i>)</p> <p>GPs' speech in alphabetical order and discussion</p>
16:00 -16:20	<p>RCA Ministerial Joint Declaration (<i>chaired by Viet Nam, Australia, and Thailand</i>)</p> <p>Discussion and adoption of the RCA Ministerial Joint Declaration</p>

Provisional Agenda of RCA Ministerial Level Meeting



TIME	ACTIVITY
16:20 -17:10	<p>RCA Awards Ceremony (<i>chaired by Viet Nam, Australia and Thailand</i>)</p> <ul style="list-style-type: none">• Award announcement and congratulation• Commemorative photo• Remarks of the representative of RCA awardees
17:10	<p>Closing</p>
19:00 -21:00	<p>Reception: Arcotel Kaiserwasser, Wagramer Straße 8, 1220 Wien, Österreich.</p> <p>Attire: National/Business</p> <p><i>(Chaired by Viet Nam, Australia and Thailand, supported by TCAP/IAEA)</i></p>

Script for the Meeting



- Opening of the RCA Exhibition
- Opening of the 50th RCA Anniversary Ceremony and RCA Ministerial Level Meeting
- Overview of the RCA
- Country Keynote Speeches
- RCA Ministerial Joint Declaration
- RCA Awards Ceremony
- Reception



Reception for RCA Ministerial Meeting



- **Tentative Venue:** Arcotel Kaiserwasser, Wagramer Straße 8, 1220 Wien, Österreich
- **Attire:** National/Business
- **Chair:** Viet Nam, Australia and Thailand, supported by TCAP/IAEA
- **Time:** 19:00 – 21:00
- **Number of people:** 200 pax
- **Reception Invitation:** To be sent to all GPs and delegates *by 15 Sept 2022*

Cost Estimation for RCA Ministerial Level Meeting



Activity	Budget Estimation (Euro)	Fund Resource
Logistic arrangement (Room, equipment, Banner, Decoration & stationery, name tag, etc....)	4,000	IAEA/EBT
Document Publication and plaques production for RCA Award	xxx	EBT
Reception (at Arcotel Kaiserwasser for 200 pax)	xxxx	IAEA/EBT
- Decoration (Banner & Flower)	xxx	IAEA/EBT

XXX: To be informed by the IAEA

Assignment of Roles & Responsibilities



No	Activities	Main Parties	Contributors	Timeframe
I	Preparation in advance the RCA Ministerial Level Meeting			
	Agenda of events	VIE	IAEA, GPs, RCARO	44th NRM
	List of tentative participants, speakers and observers	IAEA	RCARO, VIE	20 Aug 2022
	Invitation letter(s) for Ministerial Conference	IAEA	RCARO, VIE	2 months before the 51st GCM
	Invitation letter(s) by the Chair Country	VIE	IAEA	10 Sep 2022

Assignment of Roles & Responsibilities



No	Activities	Main Parties	Contributor	Timeframe
	- Drafting and circulating Ministerial Joint Declaration	VIE	IAEA, GPs, RCARO	44th NRM
	- Collecting Country Keynote Speeches	RCARO	IAEA, VIE	15 Sep 2022
	- Document publication, video montage	IAEA	RCARO, VIE JPN, GPs	44th NRM
	- RCA Awards & RCA Awards Ceremony	RCA Award Committee	IAEA, GPs	10 Sep 2022
	- Propaganda activities	RCARO	IAEA, VIE, GPs	2 months before the 51st GCM
	- Souvenir production	IAEA	VIE	15 Sep 2022

Assignment of Roles & Responsibilities



No	Activities	Main Parties	Contributor	Timeframe
II	Logistic arrangements			
	- Meeting room, equipment	IAEA		
	- Hardcopy books and printed materials	IAEA	RCARO	
	- Registration	IAEA, RCARO	VIE, AUL	
	- Commemorative photo	IAEA	VIE	
	- Print, photo copy and distribution	IAEA	VIE, AUL	
	- Reception	IAEA	VIE	
	- Arrangement for journalists	IAEA	RCARO, VIE	15Sep 2022

Assignment of Roles & Responsibilities



No	Activities	Main Parties	Contributor	Timeframe
III	Post- events			
	- Media	RCARO	IAEA, VIE	Within 5 days after the events
	- Completion of reports and circulation	VIE	RCARO, IAEA, AUL, STF	Within 3 weeks after the events

Chair: VIE, THAI, AUL

Thank you



RCA



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