

**Report of the RCA Programme Advisory Committee for 2020/21**

The report of the RCA PAC for 2021/22 containing completed and planned activities is herewith submitted to the 50<sup>th</sup> RCA GCM

**Proposed Action:**

The GCM may approve the contents of the report and provide feedback to PAC on the completed and planned activities.

**Report of the RCA Programme Advisory Committee to the 50<sup>th</sup> RCA GCM**  
**on its Completed and Planned Activities in 2021-2022**

The activities of the RCA Programme Advisory Committee since the 43<sup>rd</sup> RCA NRM held in April 2021, and the activities planned for 2021 and 2022 are hereby presented for the information of the 50<sup>th</sup> RCA GCM.

**1. RCA Programme for 2022/23**

PAC members continued to assist the LCCs of the projects assigned to them, to further improve the project designs. The finalized project documents were uploaded on the IAEA PCMF platform before the IAEA deadline of 17<sup>th</sup> of May.

**2. RCA Programme for 2024/25**

- a. The template and the instructions for submission of Pre-Concepts for the RCA Programme for 2024/25 were revised based on past experience.
- b. Pre-Concepts for 2024/25 were invited through the RCA Chair on the 17<sup>th</sup> of May and the 50 Pre-Concepts received from the RCA GPs were reviewed by PAC. The recommendations of PAC on the Pre-Concepts to be further developed are contained in a separate Background Paper.

**3. RCA Research Project**

- a. PAC Chair assisted RCARO in the preparation of the questionnaire for the survey conducted to identify priority areas for the next RCA Research Project.
- b. PAC also assisted RCARO in the review of the Research Proposals received from the RCA GPs.

**4. Meetings of the RCA Programme Advisory Committee**

The following virtual meetings of the RCA PAC were held since April 2021

1. 31<sup>st</sup> July 2021 – To agree on the modalities of individual evaluations of the Pre-Concepts for 2024/25, to discuss modalities of monitoring the progress of RCA TC projects from 2022 and to brief PAC members of the outcomes of the 9<sup>th</sup> meeting of the MTSC held on 21-23 July.
2. 21<sup>st</sup> August 2021 – To review the progress of the evaluation of the Pre-Concepts, to agree on the contents of the report of the RCA PAC to the 50<sup>th</sup> GCM and agree on the modality of reviewing the RCA Research Proposals to be received by RCARO.

## **Planned Activities**

### **1. Preparations for RCA TC Programme for 2024/25**

<b>Time Frame</b>	<b>Activity</b>
1 <sup>st</sup> October 2021	Invitation of Project Concepts
1 <sup>st</sup> October – 31 <sup>st</sup> December 2021	Preparation and submission of Project Concepts by NRs
January – February 2022	Review of Project Concepts by PAC
March 2022	Submission of the recommendations of PAC to the 44 <sup>th</sup> NRM

### **2. Monitoring of Implementation of the RCA Projects and their Evaluation**

The 43<sup>rd</sup> RCA NRM delegated RCA PAC the responsibility advising the RCA National Representatives on the procedures for implementation and monitoring of RCA Cooperative projects and on procedures for evaluating and recording achievements of completed projects, in addition to the procedures on development of RCA Cooperative Projects. PAC also has the responsibility of providing assistance in implementing the above procedures. (RCA GOR – Annex 5)

The following proposals are presented by PAC for the consideration of the 50<sup>th</sup> RCA GCM in this regard.

1. Individual PAC members provided guidance to the LCCs in developing each of the RCA Projects approved for the 2022/23 TC cycle, in consultation with the RCA FP, the PAC Chair and TO.  
It is proposed the PAC member who assisted in the development of a project is designated to assist the LCC in its implementation, in monitoring progress and in evaluating the achievement of the outcomes after the project is completed.
2. The NPCs will be requested to follow the IAEA e-learning Course on TC Projects (<http://elearning.iaea.org/m2/course/view.php?id=478>)
3. PAC proposes revising the PPF in view of the proposals made by MTSC regarding RRUs and to make other necessary improvements. The proposed revisions are given in Annex A.
4. PAC will take action to ensure that NPCs receive details of their projects (Project Description, LFM and the budget) and an extract of their responsibilities given in the GOR, at the beginning of each project cycle (Page 10 of the report of the 43<sup>rd</sup> NRM).
5. The designated PAC member shall be invited to attend the First, Mid-Term and the Final Meeting of the relevant project

6. NPCs will be requested to submit six-monthly progress reports according to the simple format given in the GOR for NPC reports, attached as Annex B. PAC will review the Progress Reports and provide a feedback to the LCCs.
7. PAC will review the annual PPARs prepared by the LCCs and provide feedbacks.
8. PAC will review the LCC reports to be submitted to the RCA NRMs and will take action to ensure their submission until the outcomes of the project are achieved. (As envisaged in Section 1.1.6 of the Part 4 of the GOR).
9. PAC will assist the LCCs in preparing the final project evaluation report according to a standard format.

**Proposal for Revision of Project Participation Form**

The proposed main revisions are,

1. Deletion of Part 2 of the form related to RRU services in view of the proposal of the MTSC to revise the method of selecting RRUs.
2. Additional information related to
  - a. The national programme to which the project will contribute
  - b. National financial resources available for project implementation (i.e for implementation of national activities)
  - c. Resources available for sustaining project outputs and outcomes
3. Additional information related to the specific areas of human resources development required and the numbers of persons to be trained in regional and national training courses.

**REGIONAL COOPERATIVE AGREEMENT (RCA) PROJECT PROGRESS REPORT**  
*(Reporting period)*

**1. Administrative information****1.1 Government Party****1.2 Project Title and Number****1.3 Name and Contact details of the National Project Coordinator (NPC)****2. Regional Activities****Participation in Regional Events**

<b>Title of the Event</b>	<b>Participant/s</b>	<b>Member of the Project Team</b>
		<b>Yes/No</b>
		<b>Yes/No</b>
		<b>Yes/No</b>

(a) Are there any constraints faced in nominating members of the National Project Team for participation in regional events?

(b) Have the participants of the Regional Training Courses shared the knowledge gained with other member of the project team?

(c) Is the training received relevant to the project activities?

(d) Any other comments on regional events.

**3. Status of Implementing the National Work Plan**

Please attach a copy of the National Work Plan for implementing this project, and indicate the status of implementation of the Work plan. A simple format for the Work Plan is given below.

Activity No	Activity	YYYY				YYYY				Status
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	

#### 4. Main achievements

Please list the main achievements of the project during the period (*Reporting Period*). If you are reporting on the past achievements for continuity, please indicate when they were achieved.

#### 5. Constraints for successful implementation of the project

#### 6. Any additional information that could be relevant