



REGIONAL CO-OPERATIVE AGREEMENT

INTERNATIONAL ATOMIC ENERGY AGENCY



25th MEETING OF NATIONAL RCA REPRESENTATIVES

GALADARI HOTEL

Colombo, Sri Lanka

26 May – 28 May 2003

Provisional Agenda

Day 1, Monday, 26 May 2003. Venue: Ballroom

- 9:00 Registration of Participants.
- 9:30 Inauguration /Opening Remarks *(The inauguration will be officiated by the Hon'ble Keheliya Rambukwella, Minister of Science & Technology and the DIR-TCPA is expected to present an introductory remark).*
- 10:30 Tea break and Photo session.
- 11:15 1. First session: **(Salon Anthurium – Lobby Level)**
Election of Chairperson/Rapporteurs from host country.
- 11:30 2. Adoption of the Agenda
- 11:35 3. Adoption of the 31st RCA GC report.
- 11:45 4. Presentation of IAEA/TC strategy for 2005/2006. (DIR-TCPA)
- 12:10 5. Presentation of the Programme in East Asia and Pacific. (SH-TCAPS).
- 12:30 Lunch Break
- 14:00 6. Presentation of RCA programme in 2003/2004. (RCA Coordinator and National RCA Representatives).
a. Summary of programme:
b. To review roles of Lead Country Coordinators in project preparation and implementation
c. To review roles of RRUs
d. Updated list of programme stakeholders.
e. Regional events for 2003.
- 19:00 *Dinner will be hosted by host country, Sri Lanka – Ballroom*

Day 2, Tuesday, 27 May 2003. (Salon Anthurium – Lobby Level)

- 9:00 7. Presentation of RCA Annual Report 2002
- 10:30 *Tea Break*
- 11:00 *(Continuation from Agenda item 7)*
- 12:30 Lunch Break
- 14:00 8. Implementation issues in 2002
- 15:30 9. Information and Communication support to upstream work (ENO support).
- 19:00 **Dinner will be hosted by the Agency (Salon Anthurium – Lobby Level)**

Day 3, Wednesday, 28 May 2003.

- 9:00 10. Proposed projects for 2005/2006: (RCA Coordinator and/or Lead Country (ies) .
- 10:30 Tea Break
- 11:00 *(Continuation from above)* Proposed projects for 2005/2006: (RCA Coordinator and/or Lead Country (ies) .
- 12:00 **Lunch (will be hosted by the RCA RO) Ballroom**
- 14:00 11. Report from the RCA Regional office. (Director, RCA RO or representative).
- 15:00 12. Evaluation of the RCA as a vehicle for TCDC and technology transfer mechanism. (SH-TCAPS/RCA Coordinator)
- 15:30 13. Policy Level meetings
- a. 26th Meeting of National RCA Representatives.
- b. 32nd RCA General Conference.
- 15:45 14. Other matters
- a. Presentation by FNCA Co-ordinator
- b. RCA vision.
- c. Sustainability and self-reliance of nuclear institutions:
- d. Harmonization of non-RCA projects.
15. Closing session
- a. Presentation of draft meeting report
- b. Closing ceremony

Day 4, Thursday, 29 May 2003.

- 9:00 **Optional tour: Visit to AEA facilities**

Annotations

Day 1, Monday, 26 May 2003. (Ballroom)

- 9:00 Registration of Participants.
- 9:30 Inauguration /Opening Remarks (Welcome address by Prof. Rohini Hewamanna, Chairperson, AEA, Sri Lanka. The Hon'ble Keheliya Rambukwella, Minister of Science & Technology will deliver a message, the chief Guest, Dr. D.A. Nethsinghe, Former Head of Asia Pacific Section of the Department of TC of IAEA and current Chairman of the AEA Advisory Committee will address the meeting) The DIR-TCPA are expected to make introductory statements to the Meeting *and* Mr. Jayasinghe, National Representative of Sri Lanka will deliver the vote of thanks
- 10:30 Tea break and Photo session.
- 11:15 1. First session: **(Salon Anthurium – Lobby Level)**
Election of Chairperson/Rapporteurs will be provided by host country (The host country proposed Prof. R.Hewamanna, the Chairman of Atomic Energy Commission to be the Chair and proposed rapporteurs are Mr. H.M.N.R. Bandara and Mr. C. Jayathungaarachchi).
The Outgoing Chairperson(ROK)) will act as interim Chair.
As host SRL will chair this meeting as well as the next RCA GC in September in Vienna. Remarks will be given by the outgoing and incoming chairpersons.
- 11:30 2. Adoption of the Agenda: The meeting is expected to adopt the agenda as presented or with amendments.
- 11:35 3. Adoption of the 31st RCA GC report.
This report has been published in the RCA homepage for comments. Comments received from ROK had been incorporated. The meeting will be informed of the actions taken on the follow up items from this GC, especially on Section VI.3 - Extension of the RCA Agreement. The meeting is expected to adopt the report.
- 11:45 4. Presentation of IAEA/TC strategy for 2005/2006. (DIR-TCPA)
DIR-TCPA is expected to inform the meeting of the latest TC strategy to guide the upstream work for 2005/2006.
- 12:10 5. Presentation of the Programme in East Asia and Pacific. (SH-TCAPS).
SH-TCAPS is expected to present the programme for the Asia Pacific Section
- 12:30 Lunch Break
- 14:00 6. Presentation of RCA programme in 2003/2004. RCA Coordinator is expected to present the 2003-2004 RCA programme and National RCA Representatives are to indicate their interest in participating in the projects.
- a. Summary of programme: The main features of the RCA programme will be described including number of projects, budget, etc.

- b. To review the mechanism and roles of sectoral LCC in project preparation and implementation.
- c. To review roles of RRUs
- d. Updated list of programme stakeholders.
The meeting will be informed of the latest list of National RCA representatives; project counterparts; Lead Countries (LC)s and Assistant Lead Countries(ALC); Regional Resource Units (RRUs); Extra-budgetary and in-kind contributions; IAEA Project Officers (POs) and Technical Officers (TOs); Implementation Officers (IOs) and Implementation Clerks (ICs); RCA office staff; and Cost-Free Expert (CFE); RCA Regional Office (RCA RO) staff.
- e. Regional events for 2003. The Meeting will be informed of the planned and/ or regional events for 2003, and the major events.(see also agenda item 13. National Representatives are expected to indicate and confirm events which their country would like to host.

19:00 **Dinner will be hosted by the host country, Sri Lanka– Ballroom**

Day 2, Tuesday, 27 May 2003. (Salon Anthurium – Lobby Level)

- 9:00 7. Presentation of RCA Annual Report 2002.
The meeting will be expected to comment on and submit inputs to the annual report. Part 1 is expected to highlight the achievements of the RCA in the past year and be printed as a stand-alone document. Member States will send their submission to Part 3 of the report. The host country (PAK) for the previously scheduled 25th RCA Meeting has initially agreed to undertake the production of Part 1. Given that SRL is now the host country, the meeting is expected to decide on the MSs to undertake the task of printing Part 1.
Acting RCA Coordinator will inform the meeting on the need for further work to be done on Part I and II of the report and to request National Representatives to provide inputs to Part III (success stories) as well as in-kind contributions, if they have not done so. Report to Part III, on in-kind contributions received from AUS; IND; INS; MAL; PAK; PHI, THA; VIE. For success stories, only Indonesia, India and Thailand have submitted(e-mail message to RCA National Representatives of 2003-03-06 refers (The meeting is expected to agree on the set of schedule to complete the report.)
- 10:30 *Tea Break*
- 11:00 *Continuation from Agenda item 7*
- 12:30 Lunch break
- 14:00 8. Implementation Issues in 2002 (RCA Coordinator and National RCA Representatives)
The meeting will be informed of the major implementation issues encountered in the past year. Some of these issues relate to(a) financial support to local events; (b) outsourcing;(c) lead times (d) , preparation of RCA programme (e) communications (f) roles of Lead Country Coordinator, Lead Project Country Coordinator; and others. **The National RCA Representatives are encouraged to submit issues for discussions to the RCA office prior to this meeting, for compilation and consolidation.**

15:30 9. Information and Communication support to upstream work (ENO support).
RCA National Representatives from Malaysia is expected to inform the meeting of the recommendations from the ENO project committee meeting, for the agency to provide a platform for increased use of the electronic medium (e.g. internet and web) to support the upstream work.

19:00 **Dinner will be hosted by the Agency (Salon Anthurium – Lobby Level)**

Day 3, Wednesday, 28 May 2003. (Salon Anthurium – Lobby Level)

9:00 10. Proposed projects for 2005/2006: (RCA Coordinator and/or Lead Country (ies)
The proposed projects for 2005/2006 will be presented to the National RCA Representatives for preliminary comments and/or endorsement. A short review of TC strategy and requirements will be made. Reference materials, e.g. Millenium Declaration and World Summit for Sustainable Development are available in the RCA website. The National Representatives from country leading sectoral area are expected to brief the meeting on the preliminary proposals in the sectoral areas with suggested prioritisation and recommendations . The Meeting will be expected to arrive at some decisions on the number of projects for the next cycle as well as preliminary budgetary estimates. The harmonization of regional projects—both RCA and non-RCA—will also be discussed.(see also separate agenda item No 14c). The meeting is expected to decide on the need for convening the Lead Country Coordinators Meeting on a yearly basis.

10:30 Tea Break

11:00 (*Continuation from above*) Proposed projects for 2005/2006: (RCA Coordinator and/or Lead Country (ies) .

12:00 Lunch (**to be hosted by RCA RO**) -**Ballroom**

14:00 11. Report from the RCA Regional office. (Director, RCA RO or representative).
The one year report from the RCA RO will be presented, to include the activities done and progress towards resolution of issues surrounding the establishment of the regional office.

15:00 12. Evaluation of the RCA as a vehicle for TCDC and technology transfer mechanism. (SH-TCAPS/RCA Coordinator).
The meeting will be informed of the IAEA evaluation programme for 2003/2004 and to encourage them to request Agency to include the RCA in the planned evaluation. As the RCA has reached 30 years, its usefulness and relevance as a vehicle of TCDC and technology transfer seems worthy of evaluation and analysis.

15:30 13. Policy Level meetings

a. 26th Meeting of National RCA Representatives.
The Meeting will receive offer from MSs to host the 26th Meeting in 2004.

b. 32nd RCA General Conference.
The RCA GC is scheduled on 17 September 2003. The agenda for this meeting will

depend on the results from the 25th Meeting of National RCA Representatives. It is expected that the 3 Chairpersons will have a pre-GC meeting a few days before the GC.

15:45

14. Other matters

a. Presentation by FNCA Co-ordinator

Dr. Machi FNCA Coordinator from Japan will present FNCA programme. The meeting is expected to discuss and take note of the possible synergy between RCA and FNCA programmes

b. RCA vision.

The meeting will be informed of the latest development in the review of the vision; this is a follow up of the presentation at the 31 RCA GC.

c. Sustainability and self-reliance of nuclear institutions:

The meeting will be informed of the recent development in non-RCA projects on sustainability and self-reliance.

d. Harmonization of non-RCA projects. This item provides an opportunity for comments/proposals as to how to harmonize non-RCA's programme with those of RCA's

15. Closing session

a. Presentation of draft meeting report

b. Closing ceremony

Day 4, Thursday, 29 May 2003.

9:00

Optional tour: Visit to AEA facilities