



REGIONAL CO-OPERATIVE AGREEMENT
INTERNATIONAL ATOMIC ENERGY AGENCY



25th MEETING OF NATIONAL RCA REPRESENTATIVES
Islamabad, Pakistan
31 March – 4 April 2003

Provisional Agenda

Day 1, Monday, 31 March 2003. Venue: Holiday Inn Hotel (Room to be specified)

9:00	9:30	Registration of Participants.
9:30	10:30	Inauguration /Opening Remarks (<i>The host will arrange for the ceremony</i>).
10:30	11:15	Tea break and Photo session.
11:15	11:30	1. First session: Election of Chairperson/Rapporteurs. <i>The Outgoing Chairperson(ROK)) will act as interim Chair. . As host Pakistan will chair this meeting as well as the next RCA GC in September in Vienna. Remarks will be given by the outgoing and incoming chairpersons.</i>
11:30	11:40	2. Adoption of the 31 st RCA GC report. <i>This report has been published in the RCA homepage for comments The meeting will be informed of the actions taken on the follow up items from this GC. The meeting is expected to adopt the report.</i>
11:40	12:10	3. Presentation of IAEA/TC strategy for 2005/2006. (DDG-TC) <i>The meeting will be informed of the latest TC strategy to guide the upstream work for 2005/2006).</i>
12:10	12:30	4. Presentation of the Programme in East Asia and Pacific. (SH-TCAPS). <i>The programme for the Asia Pacific Section will be presented.</i>
12:30	14:00	Lunch Break
		(Note: If field visit, as proposed by host country, is carried out after lunch, the following agenda items will be moved to day 3(Wednesday).
14:00	17:00	5. Presentation of RCA programme in 2003/2004. (RCA Coordinator and National RCA Representatives).

- a. Summary of programme: *The main features of the RCA programme*

will be described including number of projects, budget, etc.

b. Updated list of programme stakeholders.

The meeting will be informed of the latest list of National RCA representatives; project counterparts; Lead Countries(LC)s and Assistant Lead Countries(ALC); Regional Resource Units (RRUs); Extrabudgetary and in-kind contributions; IAEA Project Officers (POs) and Technical Officers (TOs); Implementation Officers (IOs) and Implementation Clerks (ICs); RCA office staff; and Cost-Free Expert (CFE); RCA Regional Office (RCA RO) staff.

c. Regional events for 2003. *The Meeting will be informed of the planned and/ or regional events for 2003, and the major events.(see also agenda item 13.*

19:00 *Dinner will be hosted by the Agency*

Day 2, Tuesday, 1 April 2003.

9:00 17:00 *6. Forum
*The host is organizing a national forum that is intended to inform a diverse audience about the achievements of the Agency Technical cooperation programme with focus on RCA activities in the past 30 year and the current and future programme. The expected audience will be composed of policy makers, scientists, end-users and representatives of various government sectors and from regional and international organizations based in Pakistan. The Agency, representative, DDG-TC, will be invited to give introductory remarks on the Agency TC Program; the RCA Coordinator will provide an overview of the RCA activities and highlight its past achievements in the past 30 years. **Lead Country Coordinators will report on RCA achievements for the past 30 years, the current and future programmes in the various sectors such as agriculture, health, radiation protection, energy & research reactor, industry and environment. Prof. N. Choudhury, Past Chairperson of RCA will address the Forum on what had transpired at the 23rd RCA representatives meeting held in Dhaka on potential collaboration with international organizations. Government official from Pakistan will speak on TCDC and local regional organizations will also be invited to address the forum).***
**(Note: Final program will be developed in consultation with the host country).*

19:00 *Dinner will be hosted by Pakistan*

Day 3, Wednesday, 2 April 2003.

9:00 10:30 7. Presentation of RCA Annual Report 2002.
The meeting will be expected to comment on and submit inputs to the annual report. Part 1 is expected to highlight the achievements of the RCA in the past year and be printed as a stand-alone document. Member States will send their submission to Part 3 of the report. The host country has been requested and has agreed to take care of production of Part 1.

10:30 11:00 Tea Break

11:00	12:00	<p>8. Implementation Issues in 2002 (RCA Coordinator and National RCA Representatives)</p> <p><i>The meeting will be informed of the major implementation issues encountered in the past year. Some of these issues relate to(a) financial support to local events; (b) outsourcing;(c) lead times; and others. The National RCA Representatives are encouraged to submit issues for discussions to the RCA office prior to this meeting, for compilation and consolidation.</i></p>
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12:00	14:00	Lunch
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14:00	15:30	<i>Continuation on Implementation Issues</i>
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15:30	17:00	<p>9. Information and Communication support to upstream work (ENO support).</p> <p><i>The meeting will be informed of the recommendations from the ENO project committee meeting, for the agency to provide a platform for increased use of the electronic medium (e.g. internet and web) to support the upstream work.</i></p>
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Day 4, Thursday, 3 April 2003.

9:00	10:30.	<p>10. Proposed projects for 2005/2006: (RCA Coordinator and/or Lead Country (ies) .<i>The proposed projects for 2005/2006 will be presented to the National RCA Representatives for preliminary comments and/or endorsement. A short review of TC strategy and requirements will be made. Reference materials, e.g. Millenium Declaration, World Summit for Sustainable Development, etc,are expected to be available or can be accessed by the MSs. have been made available to. The Lead Countries are expected to submit preliminary proposals in the sectoral areas with suggested prioritisation and recommendations . The Meeting will be expected to arrive at some decisions on the number of projects for the next cycle as well as preliminary budgetary estimates. The harmonization of regional projects—both RCA and non-RCA—will also be discussed.(see also separate agenda item No 14c).</i></p>
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10:30	11:00	Tea Break
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11:00	12:00	<i>(Continuation from above)</i> Proposed projects for 2005/2006: (RCA Coordinator and/or Lead Country (ies) .
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12:00	14:00	Lunch
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14:00	15:00	<p>11. Report from the RCA Regional office. (Director, RCA RO or representative).</p> <p><i>The one year report from the RCA RO will be presented, to include the activities done and progress towards resolution of issues surrounding the establishment of the regional office</i></p>
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15:00	15:30	<p>12. Evaluation of the RCA as a vehicle for TCDC and technology transfer mechanism. (SH-TCAPS/RCA Coordinator)</p> <p><i>The meeting will be informed of the IAEA evaluation programme for 2003/2004 and to encourage them to request Agency to include the RCA in the planned evaluation. As the RCA has reached 30 years, its usefulness and relevance as a</i></p>
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vehicle of TCDC and technology transfer seems worthy of evaluation and analysis.

15:30 15:45 13. Policy Level meetings
a. 26th Meeting of National RCA Representatives.
The Meeting will receive offer from SRL to host the 26th Meeting in 2004 and AUS as alternate host.

b. 32nd RCA General Conference.
The RCA GC is scheduled on 17 September 2003. The agenda for this meeting will depend on the results from the 25th Meeting of National RCA Representatives. It is expected that the 3 Chairpersons will have a pre-GC meeting a few days before the GC.

15:45 17:00 14. Other matters
a. RCA vision.
The meeting will be informed of the latest development in the review of the vision; this is a follow up of the presentation at the 31 RCA GC.

b. Sustainability and self-reliance of nuclear institutions:
The meeting will be informed of the recent development in non-RCA projects on sustainability and self-reliance.

c. Harmonization of non-RCA projects.

15. Closing session

a. Presentation of draft meeting report

b. Closing ceremony

Day 5

16. Field visit