



RCA REGIONAL OFFICE

## **RCA EXPERT SUPPORT PROGRAMME**

### **- Guideline for Selection of Experts of the Government Parties Participating in the RCA Promotional Activities**

#### **Background**

With the aim of increasing the awareness of the RCA, RCARO has provided financial support to experts of the RCA Government Parties (GPs) for their RCA promotional activities, taking advantage of their attendance at international or regional events.

#### **Selection Criteria**

The following criteria will be taken into consideration for selection of appropriate experts:

- a) Opportunities to promote RCA activities to the audience by any means possible such as lectures, presentations and exhibitions
- b) The relevance to nuclear technology or the application of nuclear technology
- c) The relevance to RCA vision and mission
- d) The relevance to the thematic areas of RCA projects such as agriculture, environment, industrial application, human health, energy planning and radiation safety.
- e) The expected impact on decision makers in the Government Parties
- f) Opportunities to let the audience understand the importance of application of nuclear technology in improving quality of life and regional/international cooperation as a means for that purpose
- g) Opportunities to increase RCA's partnership with regional/international organizations
- h) Efficiency of financial support from the RCARO considering cost effectiveness
- i) Equal opportunities amongst Government Parties
- j) Composition of audiences (A mixture of presentations to different audiences could provide the greatest impact.)

#### **Qualification of Experts**

The selectee is required to have the following two qualifications:

- a) The selectee shall be an expert who has technical expertise and more than 5 years of experience in nuclear science and technology and its application.
- b) The selectee shall have experience in participating in the RCA projects.

### **Eligible Regional/International Conferences**

The conferences shall be held from January to December 2020 and related to the following:

- a) Nuclear science and technology and its application
- b) Thematic areas of RCA projects such as agriculture, environment, industry, human health, energy planning and radiation safety
- c) Opportunities to increase partnerships with the RCA

### **Nomination Procedure**

Nominations should be submitted to the RCARO by 21 July 2019 using the Nomination Form, given in Attachment 2. Completed forms should be endorsed by the respective National RCA Representative and submitted to the RCARO.

### **Selection Process**

Upon the call for applications by the RCARO, the GPs nominate appropriate experts for the programme. Based on the criteria and requirements of this guideline, the RCARO selects appropriate applicants, informs the list of selected applicants to the SAC for their comments and finalises the selection.

### **Administrative and Financial Arrangements**

Maximum 4 selectees will be supported through the programme for the period from January to December 2020.

Nominating GPs will be informed of the names of the candidates who have been selected and will be given full details on the procedures to be followed with regard to administrative and financial matters.

Selected experts will be provided with the following expenses for their participation in the regional/international conferences upon their request:

- a) A pre-paid round trip economy class air ticket;
- b) DSA and Contingency Allowance on UN basis; and
- c) Registration fee

### **Obligation of the Selectee**

The selectee should ensure to acknowledge the activities of the RCA in applying nuclear science and technologies through promotional materials to be presented at the conferences, such as presentations or posters.

Accompanying the promotional materials, the selectee should submit participation report to the RCARO no later than one month after the first day of participation in the conference. It should include details of the activities undertaken and outcomes of the participation on how they contributed to promotion of the RCA. The Participation Report form is given in the Attachment 3.

**Procedure and Timeline of the Programme**

<b>Procedure</b>	<b>Deadline</b>	<b>Counterparts/Remarks</b>
Announcement of the programme	14 June 2019	RCARO to GPs
Nomination	21 July 2019	GPs to RCARO
Selection announcement	October 2019	RCARO/SAC
Submission of Financial Assistance Request	Two months prior to participation to the proposed conferences	Selectees to RCARO
Grant disbursement (January-December 2020)	Three weeks prior to participation to the proposed conferences	RCARO to selectees
Participation to the events	January-December 2020	Selectees
Submission of participation report	Within 1 month of participation	Selectees to RCARO
Report of the progress of the programme	NRM and GCM	RCARO to NRs