

Workshop on Establishment of Guidelines for Enhancement of the RCA Information Service

Novotel Ambassador Hotel, Busan, Korea
15-16 June 2015

PROVISIONAL PROGRAMME

DAY 1 –Monday, 15 June 2015

09:00 Registration

09:20 **Opening**

- Opening Remarks (by Mr. Kun-Mo Choi, DIR-RCARO)
- Self-introduction of the participants
- Designation of rapporteur
- Review of the Prospectus of the workshop
- Adoption of agenda

09:50 Group photo / Coffee break

Session I Review of the RCARO’s Working Paper on Enhancement of the RCA Web Information Service (RCARO)

10:10 Review of the Working Paper (by RCARO)

10:30 Discussion

Session II Guideline on Designation of a RCA Web Administrator (RWA) in Each GP (Chair: MAL)

11:00 Guideline on designation of a RWA in each GP: eligibility, designation, roles and responsibilities of a RWA and the RCARO’s role to support and monitor the RWAs (by MAL)

11:30 Discussion

13:00 Lunch

14:30 Conclusions/Recommendations

- Revision of the guideline

Session III Discussion on Efficient Provision of RCA Information by the IAEA and GPs (Chair: PHI)

- 15:30 Efficient provision of RCA information by the IAEA and GPs (by PHI)
- 16:00 Discussion
- 17:00 Coffee break
- 17:30 Conclusions/Recommendations
- Recommendation on efficient provision of RCA information by the IAEA and GPs
- 18:30 Conclusion Day 1
- 19:00 Dinner hosted by the Director of RCARO

DAY 2 –Tuesday, 16 June 2015

Session VI Discussion on a Public Version of RCA Annual Report (Chair: PAK)

- 09:00 - Establish guideline on making public version of the RCA Annual Report through review of content and format of Annual Reports of the RCA, IAEA and other UN Organisations
- Make a draft of the public version of the RCA Annual Report (by PAK and SRL)
- 09:40 Discussion
- 11:00 Coffee break
- 11:30 Conclusions/Recommendations
- Revision of the guideline and draft of public version of the RCA Annual Report

Session V Action Plans and Future Activities (Chair: RCARO)

- 12:00 Discussion on action plans and future activities
- 13:00 Lunch
- 14:30 Wrap-up Discussions
- Guideline on designation of a RWA in each GP,
 - Recommendation on efficient provision of RCA information by the IAEA and GPs
 - Guideline on making public version of the RCA Annual Report
 - Draft of the RCA Annual Report for public
- 15:30 Cultural programme in Busan